



TO BE FILLED OUT BY THE SUPERVISING RUB FACULTY MEMBER!

Application form for research-oriented projects abroad for graduate students from partner universities (Incomings)

Student details	
Last name and first name of applicant (student)	
Date of birth	
Degree programme	
Semester #	
Degree in progress	
Period and duration of the project abroad	
Contact: email address and phone number	
Details of the supervising RUB faculty member	
Supervisor's name (RUB faculty member)	
Faculty	
Institute / Department	
Contact: email address and phone number	
Details of the partner institution	
Supervisor's name (Faculty member at the partner university)	
Partner institution	
Faculty	
Institute / Department	
City, country	
Contact: email address and phone number	

Information about the collaboration to date

**1. Academic exchange/
student exchange to date
(mobility)**

Name, department(s), duration,
frequency, type and scope of financing
etc.

2. Research contacts to date

- joint research projects
- joint publications
(include attachment, if applicable)

3. Joint academic activities

- joint degree programmes
- jointly organised Summer Schools,
workshops
- joint e-learning seminars
- joint study trips/excursions

4. Formalising the collaboration

- e.g. MoU, written agreement etc.
(include attachment, if applicable)

**5. Major benefit gained from joint
international activities to date**

**6. Additional planned activities
with the partner institution**

Reasons for funding	
Exchange rate of Outgoings and Incomings to date	
Quality and feasibility of the planned research project at RUB Discipline-specific and methodological quality, relevance, originality, traceability, applicability, compatibility, realistic schedule etc.	
Expected added value of the planned research activity for the joint collaboration with the partner university - Initiation of further joint research activities - Initiation of teaching collaborations - Increased mobility, e.g. student exchange etc.	
Financial necessity	
Co-financed by the Partner institution (yes / no, funding amount)	

Place, date

Signature of the supervising RUB faculty member